



To

The Registrar
Punjab University
Chandigarh

Subject- Scheme for the Award of Scholarships year 2018-19

Dear Sir/ Madam,

Guru Harkrishan Educational Society is running a continuous scheme since the year 1987-88 for awarding scholarships to needy bright students studying in vocational/ Professional / Technical / Medical / Engg. / Managerial/ Teaching/ Post graduate courses etc. So far, the Society has awarded a sum of Rs. 2.55 crore to 11215 students without any discrimination of caste, creed, religion or domicile. Last year alone the Society disbursed a sum of Rs. 20.72 lac to 581 students. This level will be maintained during this year also.

We are enclosing our circular letter mentioning full details of the scheme along with a specimen copy of the prescribed application form (Photocopies are acceptable) inviting applications for the academic year 2018-19. The last date for the submission of the application to the Society is 30.09.2018.

You are requested to circulate this information to the Heads of all the Teaching Departments/ Affiliated Institutions under your control asking them to give publicity of this scheme amongst the needy students as per our parameters to be admitted during the academic year 2018-19 in their Institutions / Departments. In view of limitations of funds principle of "FIRST COME FIRST SERVED" is strictly applied. Therefore earlier you sponsor your applications fully completed as per our parameters the better. This factor please be kept in view.

Thanking You,

Yours faithfully,

(A.S. Rawel)
Hony. Secretary

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&
(15/5/18)
Rego oth

Issued to the following for necessary action:

1. Registrar, P.U.
2. FDO
3. All Chairpersons
4. Director, Computer Centre (to put up on P.U. website)

15/5/2018
D.V.I

Ref.No. Sch.17/

Date

To

Dear Sir/ Madam,

The Society since the year 1987-88 is engaged in giving financial Assistance in the form of scholarship to the needy students getting vocational/Professional education on merit cum means and physical disability basis. The Scholarship is awarded without any discrimination of caste creed religion or domicile. The criteria for eligibility is as under :-

(A) ELIGIBILITY :

- i) The Student should have passed the previous examination with a minimum of 60% marks.
- ii) Income of the parents of the students (both Father & mother) should not exceed Rs.25000/- p.m.(exclusive of House Rent Allowance and Fixed Medical Allowance in the case of employees/pensioners).
- iii) Students shall not be in receipt of scholarship or any other concession from some other source.
- iv) Students studying in any professional/ Vocational course such as Medical/ Managerial/ Technical/ Teaching /Scientific/ Engineering/ Computer Technology and Post Graduate Courses etc. shall be eligible to apply.

(B) QUANTUM OF SCHOLARSHIP:-Each Scholarship is valued by taking into consideration the tuition fee payable by the student and the over all funds available with the Society for disbursement, subject to a maximum of Rs.600/- per month and a minimum of Rs.100/- per month (The Society is a Charitable Trust and for funds is totally dependent on voluntary public donations which by all means are limited. The Society is not getting any financial grant from the Government or any other Organizations).

In accordance with the scheme explained above we request you to sponsor eligible students for the year 2018-19, on the prescribed Application Form (specimen copy enclosed) with the required documents. Typed/ Hand written or Photostet copies of the form are also acceptable. All such applications be passed on to us as per procedure given below:-

1. Only those Applications please be sent which meet the prescribed parameters and are accompanied with the required documents such as original copy of Income Affidavit/ Salary certificate etc. and attested photo copies of the result of last year's Exam passed. Incomplete Applications without the required documents and with the columns prescribed for head of the institutions not completely filled in will not be considered.

2. The portion tabulated on the application form for being filled in by the Head of the Institution please be answered fully on each Application Form. All the application Forms of your Institution be preferably passed on to us in one lot listed in order of priority

The last date for applications to reach us is 30th

September 2018.

Due to shortage of funds viz. a viz. the Number of applications pouring in the principle of 'First Come First Served' is observed. Therefore the earlier you send your applications the better.

It is requested that your students including students of all your allied departments of study for the current academic session may please be fully apprised of this scheme. Compassionate cases based on extreme poverty, orphans/ fatherless, wards of deserted or divorced women, physical disability sufferers or any other calamity hit students can be recommended on priority. We seek your full co-operation for the identification of really needy students.

Yours faithfully

(A.S.Rawel)

Hony. Secretary

Guru Harkrishan Educational Society, Chandigarh (Regd.)

Office : Kothi No. 57, Sector 21-A, Chandigarh 160 022

APPLICATION FORM FOR SCHOLARSHIP

1. i) Name of the student _____
 ii) Present Roll No. _____
 iii) Name of the Institution and address _____
 2. i) Name of Course _____
 ii) Date and Year of admission _____
 iii) Present year / semester of study _____
 3. Total duration of course From / To _____
 4. Date of Birth _____
 5. Nationality _____
 6. Permanent Address _____
 7. Address for Correspondence _____
 8. (A) i) Name and Profession of Father _____
 ii) Monthly income from all sources _____
 iii) Whether Income tax payee or not _____
 (B) i) Profession (if any) of Mother _____
 ii) Monthly income from all sources _____
 iii) Whether Income tax payee or not _____
 (C) Total of A (ii) + B (ii) _____
- Note : a) (Income tax payee shall attach a photocopy of the acknowledgement of the last income tax return filed)
- b) The proof of income be furnished in the form of Affidavit and a Certificate as applicable as per specimen drafts given overleaf.
9. i) Examination passed in the last academic year _____
 ii) Marks obtained and total marks (Photo copy attached) _____
 10. Extra curricular activities _____
 11. Whether the student is in receipt of any other scholarship _____
 If so, source of scholarship with amount per annum. _____
 12. Are you already, getting scholarship from the society? _____
 If so, mention the year and amount _____
 13. Exceptional basis / Compassionate grounds, if any _____

(Signature of applicant)

TO BE FILLED BY HEAD OF INSTITUTION

1. i) Amount of only Tuition Fee payable per semester / year.
 ii) Month from which tuition fee is payable.
 iii) Designation of officer in whose favour Cheque / D.D. for the scholarship amount be sent for disbursement.
2. Recommendation of the Head of Institution.
3. Exceptional basis / compassionate grounds if any.

(Signature of Head of the Institution with official stamp)

SPECIMEN OF AFFIDAVIT

(On Non-Judicial Stamp paper of Rs. 5/- attested by an Executive Magistrate Or a Notary)

I Son of / Wife of *
resident of

hereby solemnly declare

(i) that I am the father /mother of
(name of the student)

Who is studying in
(class & name of the Institution)

and is wholly dependent on me.

(ii) my present profession is

(iii) that my total family income from all sources such as salary / pension, agriculture, rents, dividends, interest, business, profession etc. including the total income of my spouse in the preceeding year i.e. from to is Rs.

(iv) that I am paying / * not paying Income-Tax and I am filling / * not filling Income-Tax Return

Place:

Date :

DEPONENT

Verification

I hereby solemnly declare and affirm that the above information is true and correct to the best of my knowledge and belief and that nothing has been concealed therein.

Place:

Date :

DEPONENT

Strike out whichever is not applicable

* SALARY / PENSION CERTIFICATE

(To be got filled by employed persons & pensioners from their Employer / Pension Disbursing Authority in addition to the affidavit)

Certified that Sh. / Smt.

* S/o / w/o Sh.

is employed in our office / Department / Institution as (Designation)

and is drawing pay and allowances per month as under:-

1. Basic Pay
2. Dearness Allowance
3. House Rent Allowance
4. Other Allowances. (To be specified separately)
5. Total

Or

* Certified that Sh. / Smt.

S/o / W/o Sh.

is drawing "Total Pension" (including dearness relief) @ Rs. P.M.

(Signature with office seal of Employer/Drawing & Disbursing Officer / Pension Disbursing Authority)

* Strike out whichever is not applicable

ELIGIBILITY CONDITIONS FOR THE GRANT OF SCHOLARSHIP

- i) Course of study should be Professional or Vocational such as Managerial / Medical / Post Graduate / Commercial / Technical / Educational etc. Whether at Certificate, Diploma, Degree or Post Graduate Level.
- ii) The total income of the family of the student should not exceed Rs. ~~10000~~ 25000/- p.m. (excluding House Rent & Medical Allowance in the case of employees / pensioners)
- iii) The applicant should not be in receipt of scholarship from any other source.
- iv) The student should have passed the previous qualifying examination in 1st Class / Division. (Minimum 60% Marks)

Important : Please ensure that all the columns of the application form are answered fully and that the required documents are attached to facilitate the award of scholarship. Incomplete applications are likely to be filed.